



Due to the upcoming Daylight Savings time change, a configuration update must be applied to your VIZpin reader. This is necessary to ensure your First In and FOB schedules remain accurate after the time change.

The server will automatically prepare a VIZpin LINK file that can be applied to readers anytime after Sunday November 4th at 7:00 AM Eastern, however the First In and FOB schedules will be 1 hour off until this is applied. Because the VIZpin readers do not have a direct network connection, the update must be applied via the VIZpin SMART app by a user with valid access.

Apply the LINK file to the VIZpin reader:

1. Login to your VIZpin SMART app as usual
2. Manually refresh the VIZpin list
3. Tap the green key in the app while standing near the VIZpin reader. The reader will: Unlock and display a green LED, go dark momentarily, and then return to pulsing red. The reader will NOT go into First In mode with this first activation.
4. Tap the key again to trigger the reader and display a green LED – the reader will remain unlocked if within the scheduled First In hours
5. Complete steps 3 & 4 for all readers that have First In mode enabled